



## FLYING START FAMILY DAY CARE

### Excursion & Transportation Authorisation Form

Registered with Kentish Family Day Care

### GEORGE BROWN DARWIN BOTANIC GARDENS

Child/Children's Name: \_\_\_\_\_

#### EXCURSION DETAILS

Please circle: Planned / **Regular**

If Planned – Date of excursion: \_\_\_\_\_

If Regular – This excursion occurs on: Last Friday of each month

#### Destination

George Brown Darwin Botanic Gardens – Gardens Road, The Gardens NT 0820

#### Aim / Educational Purpose

Children explore native and tropical plant life while developing environmental awareness, inquiry skills, spatial confidence and safe risk assessment practices in natural environments. The excursion supports EYLF learning outcomes relating to connection with the natural world, wellbeing and communication through guided discussion and reflection.

#### Proposed Activities

- Guided nature walks focusing on plant identification, spatial awareness and group safety practices
- Observation of plant species, life cycles and sustainability concepts
- Environmental discussions about habitats, ecosystems and environmental stewardship
- Reinforcement of safety boundaries around pond and garden areas
- Group reflection and communication activities encouraging vocabulary development
- Picnic routines and hygiene practices in designated safe areas
- Hydration monitoring and rest breaks in shaded environments

### **PERIOD AWAY FROM PREMISES**

Departure: 9:30 am

Arrival: 9:50 am

Departure from venue: 12:30 pm

Arrival back: 12:50 pm

Total Duration: Approximately 3 hours 20 minutes

### **SUPERVISION ARRANGEMENTS**

#### **ANTICIPATED ATTENDANCE & RATIOS**

Number of children attending: \_\_\_\_\_ (Maximum 6)

Number of educators: 1

Number of other adults: \_\_\_\_\_

Educator in charge: Ladawan Khunsri – Flying Start Lead Educator

Additional responsible adult support (when attending): Paul Grant

Supervision ratios are maintained at all times in accordance with Regulation 123 of the Education and Care Services National Regulations. Active positioning supervision ensures children remain within sight and hearing at all times.

#### **IDENTIFIED HAZARDS & CONTROLS**

Open terrain, garden pathways and pond areas are treated as controlled hazards. Children will not enter or make contact with water features at any time. Clear physical boundaries are reinforced throughout the excursion.

The excursion will be cancelled, postponed or modified if environmental conditions are deemed unsafe, including extreme heat, storms or severe weather warnings.

#### **TRANSPORTATION DETAILS**

Method of Transport: Personal Private Vehicle approved by Kentish Family Day Care

All children will be secured in approved, age-appropriate restraints in accordance with Northern Territory road safety legislation and Regulation 100 of the Education and Care Services National Regulations. Vehicle restraints are inspected by Kids Safe NT and documentation is maintained on file.

**EMERGENCY & FIRST AID**

A fully stocked First Aid kit, emergency contact details, medical management plans (where applicable) and a charged mobile phone will be carried at all times. The educator holds current approved First Aid, CPR, Anaphylaxis and Asthma qualifications.

**COST OF EXCURSION**

No additional cost – included as part of Flying Start Family Day Care’s educational program.

**OFFICE VERIFICATION – KENTISH FAMILY DAY CARE**

Office Verification (Name): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**PARENT AUTHORISATION**

I give permission for my child/children \_\_\_\_\_ to participate in the above excursion and proposed activities.

I confirm that I have sighted the Excursion & Transportation Risk Management Plan: Yes  No

Parent/Guardian Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Note: Authorisation for regular transportation is required once within a 12-month period (Regulation 102D(5)).