



FLYING START FAMILY DAY CARE

Excursion & Transportation Authorisation Form

Registered with Kentish Family Day Care

KENTISH PLAYGROUP

Child/Children's Name: _____

EXCURSION DETAILS

Please circle: Planned / **Regular**

If Planned – Date of excursion: _____

If Regular – This excursion occurs on: Every Thursday

Destination

Kentish Playgroup – 94 Boulter Road, Berrimah NT 0828

Aim / Educational Purpose

Children engage with the local community through structured playgroup experiences supporting social development, communication, confidence and cooperative play. The excursion supports EYLF learning outcomes relating to identity, community connection, wellbeing and communication.

Proposed Activities

- Structured group play experiences supporting social interaction and cooperative play
- Arts and craft experiences supporting creativity and fine motor development
- Community engagement and shared play experiences with other children and educators
- Reinforcement of safety boundaries within indoor and outdoor play areas
- Group reflection and communication activities encouraging vocabulary development
- Hygiene routines and shared snack practices in designated safe areas
- Hydration monitoring and rest breaks where required

PERIOD AWAY FROM PREMISES

Departure: 9:00 am

Arrival: 9:30 am

Departure from venue: 11:00 am

Arrival back: 11:30 am

Total Duration: Approximately 2 hours 30 minutes

SUPERVISION ARRANGEMENTS

ANTICIPATED ATTENDANCE & RATIOS

Number of children attending: _____ (Maximum 6)

Number of educators: 1

Number of other adults: _____

Educator in charge: Ladawan Khunsri – Flying Start Lead Educator

Additional responsible adult support (when attending): Paul Grant

Supervision ratios are maintained at all times in accordance with Regulation 123 of the Education and Care Services National Regulations. Active positioning supervision ensures children remain within sight and hearing at all times.

IDENTIFIED HAZARDS & CONTROLS

Indoor and outdoor play areas, shared community spaces and car park access areas are treated as controlled hazards. Clear physical boundaries are reinforced at all times and children remain under active supervision within designated areas.

The excursion will be cancelled, postponed or modified if environmental conditions are deemed unsafe, including extreme heat, storms or severe weather warnings.

TRANSPORTATION DETAILS

Method of Transport: Personal Private Vehicle approved by Kentish Family Day Care

All children will be secured in approved, age-appropriate restraints in accordance with Northern Territory road safety legislation and Regulation 100 of the Education and Care Services National Regulations. Vehicle restraints are inspected by Kids Safe NT and documentation is maintained on file.

EMERGENCY & FIRST AID

A fully stocked First Aid kit, emergency contact details, medical management plans (where applicable) and a charged mobile phone will be carried at all times. The educator holds current approved First Aid, CPR, Anaphylaxis and Asthma qualifications.

COST OF EXCURSION

No additional cost – included as part of Flying Start Family Day Care’s educational program.

OFFICE VERIFICATION – KENTISH FAMILY DAY CARE

Office Verification (Name): _____

Signature: _____

Date: _____

PARENT AUTHORISATION

I give permission for my child/children _____ to participate in the above excursion and proposed activities.

I confirm that I have sighted the Excursion & Transportation Risk Management Plan: Yes No

Parent/Guardian Name: _____

Signature: _____

Date: _____

Note: Authorisation for regular transportation is required once within a 12-month period (Regulation 102D(5)).